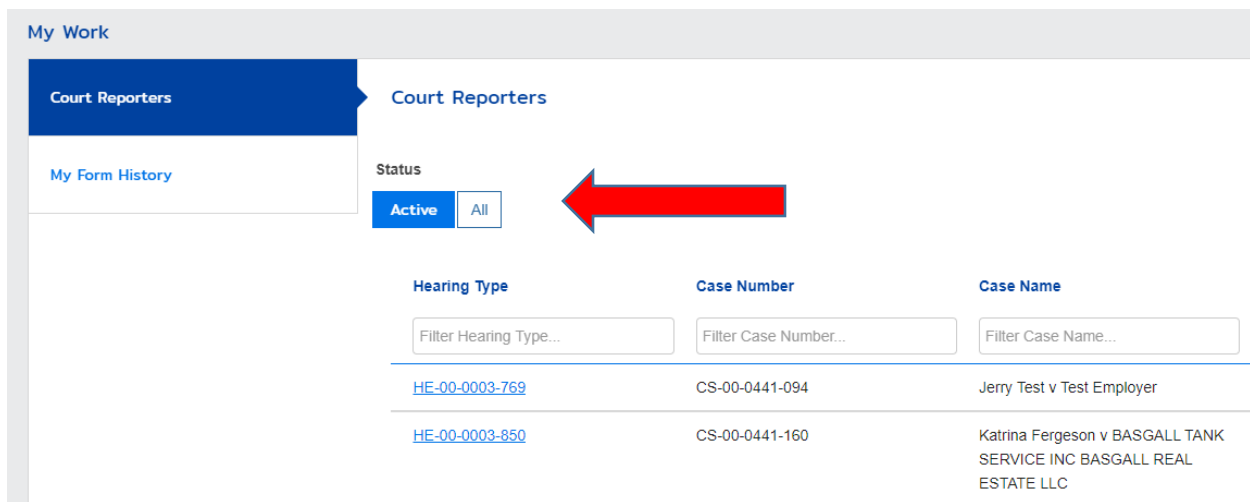


# UPDATE (FALL 2019)

## Viewing Your Upcoming Hearings

The revised court reporter landing page now includes quick filter toggles: “Active” and “All”. When “Active” is selected, the table will update to only show hearings which are not in the status “Hearing Concluded” (in other words, these are upcoming hearings). When “All” is selected, the table will show all hearings regardless of status.



**My Work**

**Court Reporters**

My Form History

Status

**Active** All

**Hearing Type** **Case Number** **Case Name**

Filter Hearing Type... Filter Case Number... Filter Case Name...

<a href="#">HE-00-0003-769</a>	CS-00-0441-094	Jerry Test v Test Employer
<a href="#">HE-00-0003-850</a>	CS-00-0441-160	Katrina Fergeson v BASGALL TANK SERVICE INC BASGALL REAL ESTATE LLC

## Gaining Access to a Hearing

1. Log into OSCAR with your court reporter username and password
2. On the landing page, click the “Get Access to a Hearing” button in the right-hand corner of the page



5. In the bottom left corner, there is a certification box you must check before moving on.

### Get Access to a Hearing

[Home](#) > Get Access to a Hearing

Step 1: Locate a Hearing

Step 2: Enter Hearing

Great! We recognize HE-00-0000-001. Please review the information below to ensure this is the correct hearing.

Hearing Number	Case Number	Case Name	Hearing Location	Hearing Date & Time	Hearing Judge
<input type="text" value="Filter Hearing Number..."/>	<input type="text" value="Filter Case Number..."/>	<input type="text" value="Filter Case Name..."/>	<input type="text" value="Filter Hearing Location..."/>	<input type="text" value="Filter Hearing Date &amp; Time..."/>	<input type="text" value="Filter Hearing Judge..."/>
HE-00-0000-001	CS-00-0266-566	RICHARD INSKEEP v D TRIANGLE			Pam Fuller

Showing 1 - 1 of 1

ELECTRONIC CERTIFICATION & SIGNATURE

☐ By checking this box, I attach my electronic signature to this submission \*

NOTE

It is important that you maintain your latest contact information, as you will receive notification about hearing activity to your email address. You will also be able to login to OSCAR at any time to see a summary of your hearing activity.

Cancel

Back

Confirm

6. Click “Confirm” if the information is correct; click “Back” if you need to enter a different Hearing ID number.

7. Once confirmed, the hearing will appear in your “My Hearings” list.

Note: If you are the second court reporter to gain access to the hearing, OSCAR will mark you as Court Reporter 2 on the hearing details page. If 2 courts reporters are already associated to the hearing and you need access, please contact that case’s assigned ALJ or their legal assistant.